

**Internal Quality
Assurance Cell (IQAC)
(2019-2020)
07.01.2020**



AAA COLLEGE OF ENGINEERING & TECHNOLOGY
(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Amathur, Sivakasi - 626 005.

AAA/ Academic /2019- '20 /03A

30-12-2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Circular


The Second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2019-2020 has been planned to conduct on 7th January 2020 at 11:00 A.M at the IQAC Board room along with its executive body members. All the IQAC Members are hereby informed to attend the meeting without fail.

Agenda for the meeting is as below:

1. Minutes of the previous meeting
2. NAAC- SSR submission
3. Red Hat Academy - Certification
4. Centre of Excellence - Internet of Things (IoT), and BOSCH Laboratory
5. Purchase of additional laboratory equipment's
6. Faculty Development Programme - Anna university sponsorship
7. Certificate and Value-Added Courses
8. Industrial visit to leading organizations
9. Alumni meeting
10. NPTEL online courses
11. Funded research project proposal
12. Appointment of faculty
13. Others, IF any


Coordinator (IQAC)

Dr. S. Sevugarajan


Chair Person

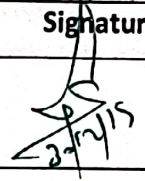
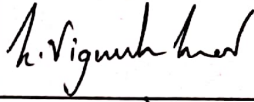
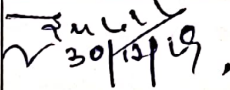
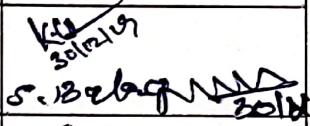
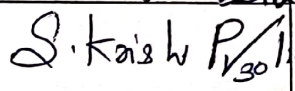
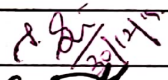

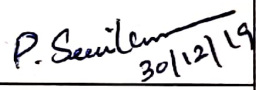
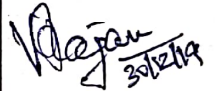



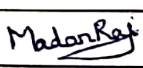
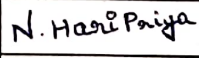
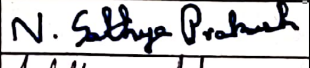
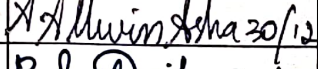

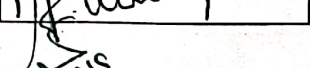
Dr. M. Sekar

Encl: List of IQAC members


Copy to: 1. All IQAC- Committee members
2. Office

30/12/2019

List of IQAC members as below:

Title	Committee members	Signature
Chair Person	Dr. M.Sekar , Principal	
Management Representative	Dr. K.Vignesh Kumar, Joint Secretary	
Academic Expert	Dr. K.Srithar, Professor, Dept. of Mechanical Engineering, Thiagarajar College of Engineering, Madurai.	
Members from Administration	Mr.K.Chandra Prakash, Administrative Officer Mr. Balagurusamy, Office Manager	
Members of Faculty	Dr.S.Krishnapriya, Professor & Head, Department of Civil Engineering	
	Dr. J.Sutha, Professor & Head, Department of CSE	
	Dr. C.Senthil Kumar, Professor & Head, Department of EEE	
	Dr. P.SeeniKannan, Dean, Professor & Head, Department of Mechanical Engineering	
	Mr.V.Thiraviarajan, Assistant Professor, Department of Science & Humanity	
IQAC Coordinator	Dr. S. Sevugarajan, Professor & Head, Department of ECE	
Nominee from Industry	Mr.Rajendran Subramanian B.E,M.Tech (IIT) CEO & Founder, Anna Nagar West Extensn, Chennai – 101.	
Local Society	Mr.P.Sattanathan B.SC.,P.G.D.C.A.,M.A., Food Safety Officer, Virudhunagar – Municipality Block, Virudhunagar.	
Alumni Member	Mr. S.Madan Raj, CIVIL – 953714103019 (2014 – 2018)	
	Mr. S.Raj, EEE – 953713105023 (2013 – 2017)	
Student Members	N .HariPriya– III CIVIL (953717103008)	
	N. Sathya prakash – II CSE (953718104026)	
	A.Allwin Asha – III ECE (953717106002)	
	P. Kasinathan – III EEE (953717105018)	
	M. Uthadiyan - II Mech (953718114012)	

Coordinator (IQAC)
Dr. S. Sevugarajan


Chair Person
Dr. M.Sekar



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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

Ref.NO. AAACET/IQAC-MoM/2019-2020/02

The First IQAC meeting for this academic year 2019-2020 has been conducted on 7th January 2020 during 11.00 am - 1.00 pm at IQAC Board Room, AAA College of Engineering and Technology, Sivakasi. Dr. M.Sekar, Chair person, welcomed the new members of IQAC meeting followed by review presentation made by Dr. S. Sevugarajan, Professor & Head, Department of ECE, Coordinator of IQAC and the following IQAC members were attended the meeting.

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Chair Person	Dr. M.Sekar , Principal
Management Representative	Dr. K.Vignesh Kumar, Joint Secretary
Academic Expert	Dr. K.Srithar, Professor, Dept. of Mechanical Engineering, Thiagarajar College of Engineering, Madurai.
Members from Administration	Mr.K.Chandra Prakash, Administrative Officer Mr. Balagurusamy, Office Manager
Members of Faculty	Dr.S.Krishnapriya, Professor & Head, Department of Civil Engineering
	Dr. J.Sutha, Professor & Head, Department of CSE
	Dr. C.Senthil Kumar, Professor & Head, Department of EEE
	Dr. P.SeeniKannan, Dean, Professor & Head, Department of Mechanical Engineering
	Mr.V.Thiraviarajan, Assistant Professor, Department of Science & Humanity
IQAC Coordinator	Dr. S. Sevugarajan, Professor & Head, Department of ECE
Nominee from Industry	Mr.Rajendran Subramanian B.E,M.Tech(IIT) CEO & Founder, Anna Nagar West Extensn, Chennai – 101.
Local Society	Mr.P.Sattanathan B.SC.,P.G.D.C.A.,M.A., Food Safety Officer, Virudhunagar – Municipality Block, Virudhunagar.
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Agenda for discussion

1. Minutes of the previous meeting
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The following points were discussed

Review of minutes of previous IQAC Meeting and action taken report on the decisions of the previous meeting. The last IQAC meeting was held on 29th July 2019 at 10:30 a.m at the principal's office. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

- ❖ The chairman announced that SSR report for NAAC has been successfully submitted on 1st Jan. 2020 and it is expected that Digital Validation and Verification (DVV) report will be received during the month of Feb. 2020.
- ❖ The chairman asked head of departments of circuit branches, to providing training to the students in Linux and cloud technology and motivate them to appear for Red Hat Certified System Administrator (RHCSA) examination.
- ❖ The chairman suggested to utilize, a professional Internet of Things (IoT), and BOSCH Laboratory for providing training facility to our students according to the industrial requirements.
- ❖ IQAC Coordinator insisted all the heads of the department to complete the procurement process for the pending laboratory equipment's as per Anna University regulation 2017 as soon as possible.

- ❖ The chairman insists all heads of the department to submit a proposal for Anna University sponsored Faculty Development Programme related to their department courses.
- ❖ The coordinator of IQAC asked to conduct certificate and value-added courses during the semester holidays for all II, III and IV year students about recent technology/software developments.
- ❖ The chairman asked to arrange industrial visit to leading organizations for our AACET students for enhancing their practical knowledge.
- ❖ It is decided to conduct alumni meeting in the month of January/ February 2020.
- ❖ The chairman insists faculties and students to register for the NPTEL online courses and to enhance the teaching learning process by experts lecture.
- ❖ The chairman asked heads of the department to initiate and motivate the faculty members for applying Funded Research projects from various funding agencies.
- ❖ It is decided to appointment a new faculty with Doctoral degree in various departments of our college for quality enhancement in all the departments.

IQAC Coordinator proposed the date for the next meeting and unanimously decided tentatively scheduled during the month of JUNE/JULY 2020.



Coordinator (IQAC)
Dr. S. Sevugarajan



Chair Person
Dr. M. Sekar

CC: 1. All IQAC- committee members 2. Office

07/01/2020



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INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 07.01.2020
ATTENDANCE SHEET

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Coordinator (IQAC)
Dr. S. Sevugarajan

7/1/20

Chair Person
Dr. M.Sekar