



AAA COLLEGE OF ENGINEERING & TECHNOLOGY

(Accredited by NAAC with "A" Grade)

(An ISO 9001 : 2015 Certified Institution)

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Kamarajar Educational Road, Amathur, Sivakasi - 626 005.

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 09.07.2021

Attendance Sheet

Title	Committee Members	Signature
Chairperson	Dr.M.Sekar, Principal	
Management Representative	Dr.K.Vignesh Kumar, Joint Secretary	
Academic Expert	Dr. K. Srithar, Professor, Dept. of Mechanical Engineering, Thiagarajar College of Engineering, Madurai.	
Members from Administration	Mr.K. Chandra Prakash, Administrative Officer	
	Mr. G. Balagurusamy, Office Manager	
Members of Faculty	Dr.S.Krishnapriya, Professor and Head/Civil	
	Dr.J.Sutha, Professor and Head/CSE	
	Dr.C.Senthil Kumar, Professor and Head/EEE	
	Dr.P. Seenikannan, Dean, Professor and Head/MECH	
	Dr.P.S.Satheesh Kumar, Professor and Head/S&H	
IQAC Coordinator	Dr.S.Sevugarajan, Professor and Head/ECE	
Nominee from Industry	Mr.M.Rajendran Subramanian, CEO & Founder, Anna Nagar West Extensn, Chennai - 101.	
Nominee from Local Society	Mr.P.Sattanathan, Food Safety Officer, Virudhunagar - Municipality, Virudhunagar.	
Alumni Member	Mr.S.Madan Raj, Civil - (2014-2018 Batch)	
	Mr.S.Raj, EEE - (2013-2017 Batch)	
Student Members	P.Sivabalarakesh - IV Year CIVIL(953718103003)	
	N.Sathya Prakash - IV Year CSE(953718104026)	
	S.Thirunavukkarasu - IV Year ECE (953718106016)	
	M.Rashmika - III Year EEE (953719105019)	
	M.Uthadiyan - IV Year MECH (953718114012)	

Coordinator (IQAC)
Dr.S.Sevugarajan

Chairperson
Dr.M.Sekar



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Minutes of the Meeting

The first IQAC meeting for this academic year 2021-2022 has been conducted on 9th July 2021 during 11 am - 1.00 pm at IQAC Board Room, AAA College of Engineering and Technology, Sivakasi.

Dr. M.Sekar, Chair person, welcomed the new members of IQAC meeting followed by review presentation made by Dr. S. Sevugarajan, Professor & Head, Department of ECE, Coordinator of IQAC and the following IQAC members were attended the meeting.

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Agenda for Discussion

1. Minutes of the previous meeting.
2. Anna University Regulation 2021.
3. First Year induction program.
4. Certificate and Value added courses.
5. IIC Activities.
6. Placement Statistics.
7. Texas Instruments Innovation Laboratory Activities.
8. IPR related workshop.
9. Online Examination.
10. MoU with industry/Organization.
11. Students internship & placements.
12. NAAC Accreditation and AQAR submission.
13. NBA Accreditation.
14. Course file audit.
15. Proctor card audit.
16. Others, if any

The following points were discussed

Review of minutes of previous IQAC Meeting and action taken report on the decisions of the previous meeting. The last IQAC meeting was held on 6th January 2021 at 10:30 a.m. The minutes of meeting were readout with a formal discussion with all IQAC members. These minutes of meeting of were approved by the IQAC members.

- The Chairperson informed that Anna University has released revised the academic curriculum Regulation 2021 for the first year. In this regard all the head of the departments are asked to procure the necessary laboratory equipments for the first year laboratory subjects before the commencement of the classes.
- It was decided to conduct first year induction program in the third week of august.
- The Certificate courses, value-added courses and Vocational courses proposed by the various departments were approved by the committee.
- The IQAC Coordinator informed that IPR related workshop will be conducted during the month of December by an eminent academic/industrial expert.
- Placement statistics for the academic year 2020-2021 was reviewed by the committee. The committee appreciate the effort taken by the placement team to place students in the various reputed companies.
- IQAC coordinator asked the TI lab coordinator to initiate technical activities such as FDPs and Workshops for student and faculties using the equipments available in the TI lab.

- The Chairperson informed that the April-May 2021 Anna University examination will be conduct through online mode.
- The chairperson instructed the heads of all the departments to organize technical activities through MoUs such as workshop, industrial visits and Implant training/Internship.
- IQAC Coordinator requested all the heads of the department to send III/IV year students for industry based internship training during the semester holidays.
- The Chairperson congratulated the IQAC and NAAC coordinator, Criteria coordinators and all the stack holders of AACET for getting the NAAC Accreditation with 'A' grade for five years. And also he informed that AACET is the one of the youngest college to receive NAAC accreditation with 'A' grade.
- IQAC coordinator informed that the AQAR has to submitted every year before the month of December. In this regard all the criteria coordinators need to prepare the criteria wise documents for the academic year 2020-2021 for the purpose of AQAR submission
- The Chairperson asked the heads of CSE, ECE and Mechanical department to submit the NBA Self-Assessment Report at the earliest so as to enable the start of new BE courses during the next academic year.
- Feedback analysis reports from various stakeholders were discussed. The committee expressed their satisfaction over the stakeholder's feedbacks.
- IQAC coordinator informed the committee that the Course file audit and Proctor card audit for the academic year 2020-2021 even semester will be conducted during the fourth week of September 2021.

IQAC Coordinator proposed the date for the next meeting and unanimously decided tentatively scheduled during the month of January 2022.

Coordinator (IQAC)

Dr. S. Sevugarajan

Copy to: 1. All IQAC- committee members
2. Office


Chairperson
Dr. M. Sekar